



DURACK PRESCHOOL

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PO Box 225 Palmerston NT 0831
Phone ~Preschool 89359240 School 08 8935 9259
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www.schools.nt.edu/durack

Welcome to Durack Preschool

We welcome you and your child to Durack Preschool, an integral part of the Durack School campus.

We provide a safe, experience rich setting where your child will have a very productive time.

Children will be motivated to develop their skills, abilities and attitudes to the very best of their capabilities while enjoying the learning process through both structured and unstructured play and activities.

Preschool Hours

Monday and Tuesday—8.10am till 2.30pm

Or

Wednesday and Thursday—8.10am till 2.30pm

with alternating

Friday 1/2 day sessions—8.10am till 12 noon

Phone-Direct Line to Preschool

08 8935 9240

Below is information regarding Durack Preschool classroom management and other information you may find useful.



****** Preschool starts at 8.10am. Classroom doors open at approximately 8.05am when the music begins for the main school and students and parents are encouraged to spend the first 20 minutes of the session working together completing puzzles, admiring and discussing work samples on display around the room. **Preschool students must always be accompanied into preschool. At no time may a preschool student be left to enter the preschool grounds on their own.**

****** Full day preschool sessions finish at 2.30pm, though students may be collected by parents or carers from 2.25pm to ease congestion in the preschool and enable parents with older students to be able to get to their respective classrooms before the end of the day bell. Half day sessions finish at 12 noon.

****** Please be prompt when collecting students to ensure students don't worry unnecessarily. Students will only be dismissed into the care of an authorised adult nominee. **Written permission must be given** if a student is to be dismissed into the care of an adult other than a parent.

****** On days when storms coincide with the end of the school day, parents may collect students from school before 2.30pm to help ease congestion in the car park and around the school.

****** If your child will be absent from Preschool. Please notify us directly by speaking with a staff member or phone and leave a message on our line, 89 359 240 or ring the main school office on 89 359 259.

****** Your child will require recess AND lunch when they attend whole day sessions. It is suggested that students have at least two or three items to eat for recess along with a sandwich and another item for lunch. Here at Preschool students are always on the go and need to have enough food to satisfy themselves at eating times. It is better to pack a little extra something than have your child go hungry. **PLEASE DO NOT SEND LOLLIES /CHOCOLATE BARS.** We encourage healthy eating choices.

****** Water is available for all students at recess and lunch time. Cold water is also available from bubblers at all times and students are encouraged to drink throughout the day.

******Lunch boxes are kept in the classroom fridge and as such insulated bags are not required. These bags also take up considerable room in our fridge which is not large. Please name both the lid and the bottom of your child's lunchbox.

******Please ensure your child has a NAMED school hat with them **every day**. The preschool has a very strict "No Hat, No Play" policy. Students without a hat are not permitted to leave the shade of the veranda during outside playtimes.

******Students are to wear suitable footwear to preschool. Shoes that students can take on and off independently are required. **NO THONGS** please.

****** Each Tuesday and Thursday our outside session will include water play. On these days students will have access to supervised play in the pool, wet sand play and other wet and messy activities. Please send your child with bathers, sun top/old T shirt and a towel in a plastic bag on these days. Please ensure **ALL** items are clearly named.

******Students attend the school library during the week and may borrow one book to take for reading at home. A library bag is included in the Preschool Book Pack that is purchased from the front office. We will distribute library bags before our first library visit. Your child will receive a unique library number which will be written on their library bag. Children will use this number each week to borrow a book. Library books are changed each week on either Monday or Wednesday.

******During the Dry season in particular, the classroom can become quite cool and students will require a jumper/jacket for preschool. School jackets are available from the front office or a **BLUE** item of your choice may be worn.

******Every second Friday morning a school assembly is held in the school hall. Preschool students will attend each fortnight as part of their Friday 1/2 day session. Parents are welcome to attend these weekly assemblies. During the school year each preschool group may perform an item at assembly. Parents will be informed well in advance if/when this is going to happen.

******Accidents and Incidents that may occur during the preschool day will be recorded in an Accident and Incident Book. Parents will be kept informed of any accident and/or incident that may involve their child.



****Please ensure contact details are ALWAYS up to date. Should we need to contact someone in an emergency we must have access to current phone numbers. Please let staff know as soon as there are any changes to these details.**

****Should your child have any medical condition/allergies/food intolerances etc please complete the relevant section on your child's enrolment form and speak with staff regarding the special care of your child while at preschool.**

****Each child beginning preschool will require a "Parental Permission for the Application of Materials" form to be completed. This form gives staff permission to apply materials such as sunscreen, insect repellent and face paint to students while at preschool.**

****Each child will also require a "Permission to Attend Excursion Activity" form to be completed. This form gives staff permission to take Preschool children into the main school for the purposes of attending assembly, library, sensory motor in the hall, sports day, etc.**

****As an ongoing fundraiser throughout the year the preschool sells ice cups at the end of each day (and at the end of Friday 1/2 day sessions). Ice cups sell for 50c each and are available from the preschool kitchen. Money from the sale of ice cups is used to purchase items for the Preschool throughout the year.**

****During the year there are opportunities for parents and friends to visit the preschool classroom during open nights. These are informal visits that give all parents the opportunity to visit the classroom with students, to view work, see progress being made and concepts being learnt, etc. Should you wish to speak with staff in a more formal setting please do not hesitate to make an appointment for a parent/teacher interview.**

We look forward to a productive year with your child here at Durack Preschool.

Should you have any questions regarding anything set out in this booklet or any other matter that may impact on your child's time at Preschool, please feel free to make contact with staff.



Thanking you,
Preschool Staff.